



# Disability Advisory Committee

## Meeting Minutes

### Notes/Action Items

Tuesday, March 26, 2019

Time: 1:00 P.M. – 2:00 P.M.

Location: Conference Room 555

Sponsor: Nicole Placencia

Team Members in Attendance: Melinda Coy, Anthony Scott, Carlos Arce, Amanda Ohman, Martina Cruz-Rivas

Absent Members:

Time	Topic/Discussions	Notes	Action Items
1:00 - 1:05	Welcome/ Introductions Melinda Coy, Chair	Melinda welcomed all members and guest, Suzanne Hemphill.	Stephanie Liebforth resigned as Vice-Chair.
1:05 - 1:10	Review and Approve February 19, 2019 Meeting Minutes	Carlos motioned to approve minutes; Martina second. A vote was taken. The minutes were approved.	
1:10 - 1:25	Resources for SharePoint	The committee discussed having information and solutions on SharePoint for employees. Melinda shared a list of resources for persons with invisible and hidden disabilities.	Committee members will go through the different resources and make suggestions on which ones to use.
1:25 – 2:45	Mental Health Activities Planning; Committee Report	The committee reported that upcoming activities would focus on working with individuals with hidden disabilities, service animals and fatal allergies.	Schedule Department of Rehabilitation's training on working with individuals with hidden disabilities. Set up an open session for staff to learn about services animals.

			Set up an open session for staff to learn about different allergies that affect individuals in the work environment.
<b>1:45 – 1:50</b>	Statewide Disability Advisory Council Report	Carlos was unable to make it and referred to the minutes from the meeting online.	
<b>1:50 – 1:55</b>	Public Comment	No public comment.	
<b>2:00</b>	Adjourn - Next Meeting:	April 23, 2019, 1:00 pm	